# AGENDA
# BROWN COUNTY HOUSING AUTHORITY
# Tuesday, July 14th, 2026, at 3:00pm
# Brown County Housing Authority Conference Room
# 417 S. Monroe Ave, Suite 102; Green Bay, WI 54301

**MEMBERS:** Marissa Heim – Chair, Jessica King – Vice Chair, John Fenner, Heather Bawyn and Stacey Von Busch

**ROLL CALL:**

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|---|---|---|---|
| Marissa Heim | _____ | Jessica King | _____ |
| John Fenner | _____ | Heather Bawyn | _____ |
| Stacey Von Busch | _____ | | |

**APPROVAL OF MINUTES:**

1. Approval of the minutes from the June 16th, 2026 meeting of the Brown County Housing Authority.

**COMMUNICATIONS:**

2. Award of HUD – VASH Vouchers effective August 1st, 2026

3. Notification of Confirmation of Shortfall

**REPORTS:**

4. Report on Housing Choice Voucher Rental Assistance Program:
    A. Preliminary Applications (Total and by Municipality)
    B. Unit Count
    C. Housing Assistance Payments Expense
    D. Housing Quality Standards (HQS) Inspection
    E. Family Self-Sufficiency (FSS) Program: client count, new contracts, graduates, escrow accounts and homeownership
    F. VASH Reports: New VASH and Active VASH
    G. Fraud Investigations by Municipality
    H. Quarterly Background Screening Denials Report
    I. Quarterly Active Cases Breakdowns
    J. Quarterly End of Participation Breakdown

**OLD BUSINESS:**

5. Closed Session: BCHA Organizational Discussion
    a. Open Session: **Motion** and **Record Vote** pursuant to Wis. Stats. Sec 19.85(1), **regarding going into Closed Session** pursuant to Wis. Stats Sec. (19.85(1)(e), **for purposes of** deliberating or negotiating the purchasing of public properties, the investing of public funds, or **conducting other specified public business, whether competitive or bargaining reasons require a closed session.**
    b. Convene in to Closed Session: Pursuant to Wis. Stats. Sec 19.85(1), the Authority shall convene into Closed Session, pursuant to Wis. Stats Sec. 19.85(1)(e), the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session; and
    c. Reconvene into Open Session: The Authority shall reconvene into Open Session for possible voting and/or other action regarding the above mentioned matters that were discussed in closed session, and/or regarding other Agenda items.

**NEW BUSINESS**:

6. Discussion regarding Landlord Survey conducted by BCHA

7. Consideration with possible action to review the Minimum Rent established by the Brown County Housing Authority.

**BILLS AND FINANCIAL REPORT:**

8. Consideration with possible action on acceptance of BCHA bills.

9. Consideration with possible action on acceptance of BCHA financial report.

**ADMINISTRATOR'S REPORT AND INFORMATIONAL:**

10. Executive Director's Report

Date of next meeting: **August 18th, 2026**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Housing Authority office at 920-770-0450 by 4:30 p.m. the day before the meeting so that arrangements can be made.