AGENDA
BROWN COUNTY HOUSING AUTHORITY
Tuesday, February 17th, 2026, at 3:00pm
Brown County Housing Authority Conference Room
417 S. Monroe Ave, Suite 102; Green Bay, WI 54301
****Please note the change in date/time****

MEMBERS: Marissa Heim – Chair, Jessica King – Vice Chair, John Fenner, Ann Hartman and Heather Bawyn

ROLL CALL:

Marissa Heim	_____	Jessica King	_____
Ann Hartman	_____	John Fenner	_____
Heather Bawyn	_____		

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 19th, 2026 meeting of the Brown County Housing Authority.

COMMUNICATIONS:

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
   A. Preliminary Applications (Total and by Municipality)
   B. Unit Count
   C. Housing Assistance Payments Expense
   D. Housing Quality Standards (HQS) Inspection
   E. Family Self-Sufficiency (FSS) Program: client count, new contracts, graduates, escrow accounts and homeownership
   F. VASH Reports: New VASH and Active VASH
   G. Fraud Investigations by Municipality

OLD BUSINESS:

3. Consideration with possible action to amend the Brown County Housing Authority Administrative Plan regarding the process of closing the BCHA Waiting List.

4. Consideration with possible action to determine status of BCHA's HCV Waiting List.

NEW BUSINESS:

5. Consideration with possible action to review and amend the Brown County Housing Authority By-Laws.

6. Consideration with possible action on Resolution No. 2026-01 certifying the Brown County Housing Authority's Annual Section Eight Management Assessment Program (SEMAP) submission for the fiscal year ending December 31st, 2025.

7. Consideration with possible action to revise the Brown County Housing Authority Employee Handbook.

BILLS AND FINANCIAL REPORT:

8. Consideration with possible action on acceptance of BCHA bills.

9. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

10. Executive Director's Report

Date of next meeting: **March 17th, 2026**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Housing Authority office at 920-770-0450 by 4:30 p.m. the day before the meeting so that arrangements can be made.