

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, June 16th, 2025 at 3:30pm
Brown County Central Library Meeting Room 1 – Lower Level
515 Pine St, Green Bay, WI 54301
****PLEASE NOTE THE CHANGE IN MEETING LOCATION****

MEMBERS: Marissa Heim – Chair, Jessica King – Vice Chair, John Fenner, Ann Hartman and Heather Bawyn

ROLL CALL:

Marissa Heim	_____	Jessica King	_____
Ann Hartman	_____	John Fenner	_____
Heather Bawyn	_____		

APPROVAL OF MINUTES:

1. Approval of the minutes from the May 19th, 2025 meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. BCHA/ICS Updates
3. Re-Appointment of Marissa Heim to the Brown County Housing Authority Board of Commissioners.
4. Appointment of Heather Bawyn to the Brown County Housing Authority Board of Commissioners.

REPORTS:

5. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications (Total and by Municipality)
 - B. Unit Count
 - C. Housing Assistance Payments Expense
 - D. Housing Quality Standards (HQS) Inspection
 - E. Family Self-Sufficiency (FSS) Program: client count, new contracts, graduates, escrow accounts and homeownership
 - F. VASH Reports: New VASH and Active VASH
 - G. Fraud Investigations by Municipality

OLD BUSINESS:

NEW BUSINESS:

6. Consideration with possible action to approve the draft transitional plan for the Brown County Housing Authority transition from ICS.
7. Consideration with possible action to approve the extension of the current Project Based Voucher Contracts for Woodland Park Apartments and Trail Creek Apartments.
8. Consideration with possible action to reschedule the August BCHA Meeting.
9. Update regarding BCHA office space and lease agreement.

BILLS AND FINANCIAL REPORT:

10. Consideration with possible action on acceptance of BCHA bills.
11. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

12. Executive Director's Report

Date of next meeting: **July 21st, 2025**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Housing Authority office at 920-770-0450 by 4:30 p.m. the day before the meeting so that arrangements can be made.