

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, February 17th, 2025 at 3:30pm
Brown County Central Library Meeting Room 1 – Lower Level
515 Pine St, Green Bay, WI 54301
****PLEASE NOTE THE CHANGE IN MEETING LOCATION****

MEMBERS: Marissa Heim – Chair, Jessica King – Vice Chair, John Fenner and Ann Hartman

ROLL CALL:

Marissa Heim	_____	Jessica King	_____
Ann Hartman	_____	John Fenner	_____

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 20th, 2025 meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. BCHA/ICS Updates

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expense
 - D. Housing Quality Standards (HQS) Inspection
 - E. Family Self-Sufficiency (FSS) Program: client count, new contracts, graduates, escrow accounts and homeownership
 - F. VASH Reports: New VASH and Active VASH
 - G. Fraud Investigations by Municipality

OLD BUSINESS:

NEW BUSINESS:

4. Consideration with possible action on Resolution No. 2025-01 certifying the Brown County Housing Authority's Annual Section Eight Management Assessment Program (SEMAP) submission for fiscal year ending December 31st, 2024.
5. Consideration with possible action on the marketing and communication plan for the Brown County Housing Authority.
6. Closed Session: Review of BCHA Rental Options and Proposals
 - a. Open Session: **Motion and Record Vote** pursuant to Wis. Stats. Sec 19.85(1), **regarding going into Closed Session** pursuant to Wis. Stats Sec. (19.85(1)(e), **for purposes of** deliberating or negotiating the purchasing of public properties, the investing of public funds, or **conducting other specified public business, whether competitive or bargaining reasons require a closed session.**
 - b. Convene in to Closed Session: Pursuant to Wis. Stats. Sec 19.85(1), the Authority shall convene into Closed Session, pursuant to Wis. Stats Sec. 19.85(1)(e), the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session; and
 - c. Reconvene into Open Session: The Authority shall reconvene into Open Session for possible voting and/or other action regarding the above mentioned matters that were discussed in closed session, and/or regarding other Agenda items.

BILLS AND FINANCIAL REPORT:

7. Consideration with possible action on acceptance of BCHA bills.
8. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

9. Executive Director's Report

Date of next meeting: **March 17th, 2025**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Housing Authority office at 920-770-0450 by 4:30 p.m. the day before the meeting so that arrangements can be made.