

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, January 20th, 2025 at 3:30pm
Brown County Central Library Meeting Room 1 – Lower Level
515 Pine St, Green Bay, WI 54301

****PLEASE NOTE THE CHANGE IN MEETING LOCATION****

MEMBERS: Marissa Heim – Chair, Jessica King – Vice Chair, John Fenner and Ann Hartman

ROLL CALL:

Marissa Heim	_____	Jessica King	_____
Ann Hartman	_____	John Fenner	_____

APPROVAL OF MINUTES:

1. Approval of the minutes from the December 16th, 2024 meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. Family Self Sufficiency Program Funding for FY 2025
3. BCHA/ICS Updates
 - a. ICS 4th Quarter Budget to Actual Report
 - b. Status of Landlord Specialist position

REPORTS:

4. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expense
 - D. Housing Quality Standards (HQS) Inspection
 - E. Family Self-Sufficiency (FSS) Program: client count, participation levels, new contracts, escrow accounts and homeownership
 - F. VASH Reports: New VASH and Active VASH
 - G. Fraud Investigations by Municipality
 - H. Quarterly Background Screening Denials Report
 - I. Quarterly Active Cases Breakdowns
 - J. Quarterly End of Participation Breakdown
 - K. Quarter Customer Service Satisfaction
 - L. Quarterly Update regarding the Landlord Incentive Program

OLD BUSINESS:

NEW BUSINESS:

5. Review of the request by ICS Board of Directors for an update regarding the publication of a Request for Proposals for the BCHA Program Administration.

BILLS AND FINANCIAL REPORT:

6. Consideration with possible action on acceptance of BCHA bills.
7. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

8. Executive Director's Report

Date of next meeting: **February 17th, 2025**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.